

READING BOROUGH COUNCIL
REPORT BY HEAD OF FINANCE

TO:	POLICY COMMITTEE		
DATE:	JUNE 13 2016	AGENDA ITEM:	13
TITLE:	DRAFT OUTTURN POSITION 2015/16 (UPDATED 10 JUNE TO REFLECT FINAL DRAFT POSITION)		
LEAD COUNCILLOR:	COUNCILLORS LOVELOCK/ PAGE	PORTFOLIO:	FINANCE
SERVICE:	FINANCIAL	WARDS:	BOROUGHWIDE
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1. EXECUTIVE SUMMARY

- 1.1 This report sets out the draft outturn position for the 2015-16 accounts for the Council showing budget variances since the February Council report.

2. RECOMMENDED ACTION

- 2.1 Policy Committee is asked to note the draft outturn position for 2015/16 set out below and note that Audit & Governance Committee will receive the final accounts in September.
- 2.2 Policy Committee is asked to approve the use of S106 receipts set out in Appendix A to finance the 2015/16 approved capital programme
- 2.3 Policy Committee is asked to agree the write off of £270k business rate debts as outlined in paragraph 3.17, noting in most cases the businesses are in liquidation or have been dissolved

3. DRAFT OUTTURN POSITION

This report has been updated from that included in the original agenda to reflect the final draft closing accounts position, including the earlier sections that were "to follow".

- 3.1 For 2015/16 the Council had a budget requirement of £124.9m which was funded by revenue support grant £24.3m, retained business rates £29.4m, council tax £68.5m and the estimated collection fund surplus of £2.7m. Government Regulations mean that the budget requirement does not change, but budget variances require either compensating adjustments elsewhere or result in a movement on the General Fund Balance. Variations

in Business Rate and Council Tax income will leave the Council with a Collection Fund Balance, which is taken into account in future budget rounds.

- 3.1 At the time of writing the Finance Service was nearing completion of the closing accounts processes, and in Table 1 the draft outturn position is set out. The table compares the outturn with the probable position approved by Council in February 2016.

Table 1: Draft Outturn Position

	Probable (Adjusted ¹) 2015-16	DRAFT Outturn Position	Variance to Probable
	£'000		
	£'000		
DENS	32,710	32,039	-671
DCEEHS	32,090	32,325	235
DACHS	38,665	39,270	605
CSS	12,929	12,992	63
Directorate Total	116,394	116,626	232
Capital Financing	8,516	8,147	-369
Insurance	900	887	-13
Property, Pension & Other Liabilities, & Environment Agency Levy	2,153	2,641	488
TOTAL	127,963	128,301	338
Capitalisation	0	-884	-884
Use of Reserves	425	425	0
Grants	-5,041	-5,159	-118
Add to GF Balance	1,520	2,184	+664
Budget Requirement	124,867	124,867	0

3.2 Environment & Neighbourhood Services

The Directorate has delivered a positive year-end variance of £0.67m. This represents an improvement on forecasts, but is largely due to a number of one-off in-year savings that are not expected to recur in future years, along with better than expected income generation in some areas towards the financial year end.

As previously forecast, the Housing Bed and Breakfast budget was over spent on its original budget by £541k at year end, reflecting the continued pressure for, and cost of, emergency homeless placements. A range of

¹ Adjustments reflect the move of a recharge budget between DENS & CSS associated with property costs, and the reflection of the NNDR levy and grant for business rate relief which were earlier netted off

mitigations have been or are being implemented to increase the supply of decent and affordable temporary and permanent accommodation and to strengthen prevention activity. To reflect this on-going pressure, the Council made additional provision in setting the 16/17 budget.

Overall, the positive year-end variance has arisen as a result of some significant but non-recurring, one-off benefits. These non-recurring savings include reduced spend on concessionary fares, the waste disposal contract and reduced cost of subsidised Greenwave bus route due to early opening of Mere oak Park and Ride. In addition, one-off in-year salary savings were accrued as a result of efficient implementation of organisational change to deliver previously agreed savings.

Improved income has been achieved across a range of fee-generating services, including planning, transport and regulatory services, and through additional grant for New Directions. Where appropriate and sustainable, these increases have been reflected in the base budget going forward.

3.3 Children, Education & Early Help Services

The Directorate has a £235k adverse variance to the February forecast. The main reason for this was that the DSG deficit position (see below) was such that the planned full use of this could not be made given the worsening position on the high needs block.

The Schools Forum, on 12 May 2016 received a report that there was a £2.1m deficit on the high needs block which was some £0.2m higher than anticipated. An overall deficit balance is being carried forward into the 2016/17 year and there is only £0.9m available to fund high needs in the new financial year, whereas costs are likely to exceed £2m. Schools Forum also received a report about individual school balances; a small number of schools are in deficit; and that deficit will need to be funded by DSG when such schools convert to an academy. We are visiting the schools concerned to discuss recovery measures.

As reported previously in budget monitoring, the original budget overspent because of significant pressure on placements and agency, the majority of which are expected to be ongoing. Within Education services there was a small one off pressure. With regard to the main offsets against the overspending, use was made of reserves by £2m with the £1.9m strategic demand reserve balance being fully deployed as a one off. There was also a £0.9m underspend in Early Help services flowing from additional income and the use of grants, part of which will be ongoing.

3.4 Adult Care & Health Services

The Directorate outturn was higher than forecast in February with an overspend of £605k. Key variations were included Adult, where the draft outturn £477k higher than forecast in February. Key challenges were included the increase in demand towards the end of the year with significant pressures in the local Acute Hospital and community based services (across all services). During the course of the year we had forecast that around 85%

of the commitments showing on MOSAiC² likely to become a real cost. At year-end this percentage increased to 89% once the detailed analysis had been completed. The Directorate has been aware of some of the data challenges for a period of time and the higher percentage would indicate that data quality is improving, but more work is required. The remainder of the changes relate to specific issues such as Learning Disabilities, two clients being set up late and having backdated costs. The Commissioning and Procurement draft outturn was c. £150k underspent, mainly due to staffing savings.

In the circumstances we have considered the impact on the outturn for 2016/17. At this stage in the year there is considerable uncertainty, but overall the best case scenario is currently for a £0.7m over spend, with a possibility the overspend may be around £1m higher. This range is due to uncertainties around how much of the commitments with potential packages of care will translate in actual spend. The Directorate will be implementing, wherever possible corrective actions mitigate the prospective overspend.

It will remain a risk that social care demand will continue to increase above levels currently being managed within existing budgets across both in 2016/17 and beyond. Growth pressures are likely to emerge from

- Learning Disability and Physical Disability clients transitioning from Children's to Adults services (post 18)
- Increasing Older Peoples community based service demand, together with increasing complexity of need, with particular reference to the pressure to avoid delayed discharges from hospital and very significant increases in the number of people being admitted (and then discharged in need of care).

3.5 Corporate Support Services

The Directorate outturn was overspent by £63k against the forecast in February. The key drivers of this overspend were the pressure on child care lawyers but the major issue was the housing benefit subsidy position, where as well as needing to cover the 2014/15 additional subsidy loss following the final audit of our claim there is also an estimated £0.6m shortfall between expenditure and budgeted subsidy entitlement. This has been in part offset by smaller underspends and increased income across a range of other services within the Directorate.

3.6 Capital Financing & Other non service lines

The capital financing position is slightly better than forecast by about £0.37m; the returns (both by way of dividend and capital growth) on the CCLA Property Fund investment have exceeded forecasts, actual borrowing is slightly lower than forecast, though we did need some short term temporary borrowing in the last few days of the financial year.

² MOSAiC is the Council's Information System for social care expenditure; as people's circumstances change, our experience is that not all the "commitments" showing are incurred as circumstances change (people don't need as much support, or in the elderly client group, some will die in the course of the year)

Non service lines include various property and pension liabilities as well as the NNDR Levy. The Council continues to have a pension fund deficit, and the draft position includes allowances to meet costs that will fall due for payment that are unlikely to be covered by other resources in the near future. Overall the year end of year Capitalisation, for which there was a capital budget in place enabled the movement of the General Fund balance to be better than was planned in February, which will provide some flexibility to help manage 2016/17.

3.7 Capital Expenditure

The table below shows a comparison by service between the Draft Outturn and Probable Expenditure as reported to Policy Committee & Council in February. The outturn is broadly consistent with the projection based on the end of January position, reported to Policy Committee in March.

Table 2: Capital

	Probable £'000	Outturn £'000
Safeguarding & Protect Vulnerable	2,270	1,590
Providing best life through education, early help and healthy living	39,307	39,020
Providing homes for those most in need	12,350	9,807
Keeping the town clean, safe, green and active	5,545	4,548
Providing infrastructure to support the economy	15,715	15,490
Remaining financially sustainable to deliver these service priorities	6,127	4,932
Total	80,260	75,387
HRA	12,371	10,417
General Fund	67,889	64,970
Funded by:		
Grant	27,839	25,385
S106 Receipts & Other Contributions	7,160	6,264
Borrowing	36,678	35,121
Other (mainly HRA/MRA)	8,583	8,617
	80,260	75,387

Borrowing Outstanding

In line with the requirements of the CIPFA Prudential Code there will be a treasury outturn report to Audit and Governance Committee as part of the final accounts package setting out in full the outturn Prudential Indicators. Table 3 shows the summary position of capital debt outstanding as measured by the adjusted capital finance requirement

Table 3: Capital Debt Outstanding

(Adjusted CFR)	Probable £m	Outturn £m
General Fund	198.1	194.9
HRA	195.1	193.4
Total	<hr/> 393.2	<hr/> 388.3

Actual treasury borrowing at 31 March 2016 was £318.4m and £306.4 net of investments. (The only investment the Council had was the £12m CCLA long term property fund investment).

3.8 Early Termination (Redundancy) Costs

As part of in year budget reductions to keep net expenditure within the approved budget and the requirement to make savings so that the budget could be set for 2016/17 within the available resources, taking account of the on-going reductions in government support for the council's activities, the Personnel Committee has agreed redundancy, compensation and early retirement packages to the value of £812k for 35 employees.

3.9 General Fund Balances

Based on the provisional outturn the General Fund Balance as at 31st March 2016 will be just above £5m.

3.10 HOUSING REVENUE ACCOUNT

The outturn position for the Housing Revenue Account is set out in table 2

Table 2 Preliminary Outturn - Housing Revenue Account

	Probable 2015/16 £'000	Draft Outturn 2015/16 £'000	Variance to Probable £'000
Repairs	11,925	10,998	-927
Management	16,157	15,340	-817
Capital	10,600	10,103	-497
Total Expenditure	38,682	36,441	-2,241
Rents & Service Charges	36,625	37,932	-1,307
PFI Allowance/Grant	3,997	3,997	0
Interest & GF Contribution	262	289	-27
Total Income	40,899	42,218	-1,334
Net Income	-2,202	-5,777	-3,575
HRA Balance b/f	18,345	18,345	
Funded from b/f Balances	3,187	1,921	
HRA Balance c/f	17,360	22,201	

The table shows the HRA having a balance £4.8m higher than was forecast in January when the budget was set for 2016/17. Some of this has occurred because some planned major repairs had not been completed in the year and the resources will now be spent in 2016/17. In addition the repairs contingency of £400k was not needed and this carries forward.

Management costs, including the PFI contract were underspent by £817k; in part this arose from good cost control, notably in voids and allocations, but also reflects reduced support costs from other directorates.

Capital Financing Costs were underspent, reflected by lower interest rates and reduced debt. On the income side because of the risk of the benefit cap we had budgeted for some addition to the bad debt provision, but owing to the good performance of the rent recovery team this was not required, and our voids position was better than budgeted, having been substantially improved in year.

We will in due course recast the HRA business plan to take account of these changes, and whilst they will have a positive effect, over the 30 year life the impact will be less significant in most years beyond the first.

3.11 Final Accounts Process

Appendix B explains the final requirements for Local Authority Accounts and in particular the formal approval process at the end of June & September. The draft accounts which must be prepared in a prescribed format will be “signed off” by the Head of Finance by the end of June prior to audit before being presented to the Audit & Governance (A+G) Committee before the end of September for approval. The external auditor (EY) is expected to review the draft accounts during July and August, prior to issuing an opinion on them at the A+G Committee at the end of September. The accounts will be published on the Council’s website as signed off initially (with a “subject to audit” cover) and with the audit opinion at the end of September. At the time of preparing this report, not all the figures set out above had been checked in detail, and therefore may vary in the final accounts. Any significant variations, if not apparent from a full reading of the accounts will be explained in the cover report to the Audit & Governance Committee.

3.12 Debt Outstanding

The accounts include various streams of income where money was owed to the Council at the year end, and the remaining sections of this report include a commentary on those debtor streams.

3.13 Council Tax

Table 6 shows the Council Tax Collection Rate over the last 5 years:

	2011/12	2012/13	2013/14	2014/15	2015/16
Collection Rate	97.41%	97.54%	96.93%	96.61%	96.84%

Since 2013/14 collection performance has been slightly reduced following the introduction of the working age Council Tax Support Scheme which requires a new or increased contribution from non pensioner households formerly entitled to council tax benefit. In addition to in year collection, previous year’s arrears to the value of almost £1.25m (2013/14 £1.3m) were also collected, leaving gross arrears (for all years since 1997/98) at 31 March 2016 of £11.3m (31/3/15 £10.3m). We anticipate collecting around £2.0m of this in due course (based on our historic arrears collection performance, a forecast that has been revised downwards from last year’s £2.4m - we would expect to collect about £1.5m of this arrears in 2016/17, and the remainder in later years).

We have accounted accordingly, but have a year end council tax deficit on the collection fund of around £467k, of which RBC’s share is £400k. However, the 2016/17 income is running ahead of forecast, and we anticipate there should be a small surplus in the fund by the end of the 2016/17 year.

Recovery activity of recent years has resulted in irrecoverable debt written off continuing to fall. Only £5k was written off in 2015/16 (£32k in 2013/14

and £7k in 2014/15). However, the level of provision above against older historic effectively means that it is not economically recoverable.

3.14 Business Rates

Arrears of Business Rates total £4.9m in 2015/16 (£5.8m in 2014/15). For 2015/16 the in year Collection Rate was 97.9% (almost 97.0% in 2014/15). In addition there was a reduction in previous years arrears of £2.9m (2014/2015 £2.0m).

The Committee will recall that in January we estimated that there would be an NNDR collection fund surplus of £1m. That estimate has been confirmed at the year end. In addition we are holding a gross provision of £16.5m towards the business rate appeals liability which is currently estimated to be around £20m (the remaining money will be set aside over the next two years as part of the 5 year transitional arrangements introduced in 2013/14).

3.15 Housing Rents

Arrears of rents from Council Housing and Temporary Accommodation totalled just below £0.9m broken down as follows:-

2015-16	Current Tenants		Former Tenants	
	£'000	% of rent	£'000	% of rent
Council Housing	482	1.29%	346	0.92%
Temporary Accommodation	6		53	
	488		399	

A bad debt provision of £0.6m has been made to cover the risk of non recovery. In comparison at 31/3/2015, current tenants rent arrears were £480k and former tenants rent arrears were £357k.

3.16 General Debtors

The table at Appendix G summarises the level of general debtors outstanding of £9.99m greater than 60 days old (31/3/15 £6.68m), beyond the normal reminder process.

The most significant areas of debt relate to Housing Benefit Overpayment and Community Care, where the majority of debt relates to domiciliary care and older peoples residential accommodation awaiting administration of clients estates. A large proportion of the debt is being paid by instalments or awaiting legal action.

Where Housing Benefit overpayments occur in most cases 40% is claimable through subsidy and the Council seeks to recover the overpayment from the claimant by either deductions from on-going benefit or by raising an invoice. In most cases arrangements to pay are agreed with claimants linked to ability to pay hence the age of the debt.

3.17 Write Offs

Financial regulations require that Committee approval is given for write offs above £20,000. Your approval is therefore requested for the following write offs for the reasons stated.

Write Offs over £20,000

Company Dissolved	£26,330.11
Absconded	£36,984.20
Liquidation	£45,684.90
Liquidation	£57,268.89
Liquidation	£52,722.02
Company Dissolved	£51,092.98

4 Contribution to Strategic Aims

- 4.1 The production of accounts does not in itself contribute to the Council's strategic aims, however maintaining a sustainable financial position is a key element underpinning sound Corporate Governance of the organization.

5 Community Engagement and Information and Legal Implications

- 5.1 None directly from this report.

6 Financial Implications

- 6.1 As set out above.

7 Background Papers

Code of Practice on Local Authority Accounts

Closing working papers save confidential/person sensitive items

Appendix A - S106 Receipts to be applied 2015/16

Scheme	Total applied
<u>Highways and Transport revenue costs:</u>	
3256 - Former reservoir and pumping station, Bath Road	16,733.34
1057 - Horncastle, Bath Road	32,500.
3264 - 60 Granville Road	21,704.66
Highways and Transport revenue total	70,938.
Revenue Total:	70,938.
<u>Employment and Skills work - Reading UK CIC</u>	
1624 - Land at junction of Forbury and Vastern Roads (Reading Central One	67,775.
Transferred to Reading UK CIC total:	67,775.
<u>Abbey Quarter</u>	
576 - Land adj Central Pool, Bedford Rd	16,000.
1259 - 70A London Road	6,500.
1267 - Guillaîne Court, Muirfield Close	3,140.19
1306 - 149-153 Oxford Rd & Langley Court, Goldsmid Road	4,602.01
1334 - 6a-8 Lorne Street	9,000.
920 - 24/26 East Street	13,184.04
Abbey Quarter total:	52,426.24
<u>Mapledurham Pavillion</u>	
1841 - Rosehill Park	280.63
3176 - 29 Woodcote Road	125.48
Mapledurham Pavillion total:	406.11
<u>Palmer Park</u>	
1611 - Land at Green Road Reading	28,005.16
1687 - Talisman House 81-83 Kings Road	19,844.61
3033 - Land r/o 61-65 Eastern Avenue	382.
3037 - 146 Wokingham Road	4,787.54
Palmer Park total:	53,019.31
<u>Christchurch and Hills Meadows</u>	
1758 - 27-29 Church Road	1,171.03
1710 - 2 and 4 Gosbrook Road	416.4
Christchurch and Hills Meadows total:	1,587.43
<u>John Rabsons</u>	
1644 - Kennet Island	16,218.7
1999 - The Whitley Tavern, Northumberland Avenue	40.31
1736 - 11 Elm Road	1,500.
3984 - 44 Greenfields Road	1,500.
John Rabsons total:	19,259.01
<u>Arthur Newbury</u>	
3300 - 98-100 School Road	445.64
3125 - 45 Oak Tree Road	1,525.71
Arthur Newbury total:	1,971.35
<u>Cintra Park</u>	
2075 - 1 Northumberland Avenue	2,230.64
3051 - 77-81 Basingstoke Road	1,578.04
3232 - 8-10 Kendrick Road	5,400.
Cintra Park total:	9,208.68
<u>Forbury Gardens</u>	

3174 - 27 Castle Street	3,763.45
Forbury Gardens total:	3,763.45
<u>Robert Hewett Recreation Ground</u>	
3045 - 32 Brunswick Street	1,356.69
Robert Hewett Recreation Ground total:	1,356.69
<u>Lousehill Copse</u>	
1983 - Dee Park	2,271.77
Lousehill Copse total:	2,271.77
<u>Museum Store</u>	
1880 - Land at Windermere Road	2,660.04
Museum Store total:	2,660.04
<u>Prospect Park</u>	
3083 - 51 Silchester Road	2,037.74
3264 - 60 Granville Road	4,675.75
3313 - 2-4 Western Elms Avenue	2,576.51
4055 - 67 Winser Drive	2,800.
Prospect Park total:	12,090.
<u>Thames Parks Plan</u>	
3141 - Abbotsmead Place/School Lane	31,311.77
1381 - Land r/o 88-96 Lower Henley Road	20,493.75
3236 - Land r/o 50 Norcot Road	4,289.86
Thames Parks Plan total:	56,095.38
<u>Town Hall lift</u>	
1359 - 34 Waylen Street	3,202.53
1475 - 125 Friar Street	7,717.
1425 - 121 Oxford Road	10,500.
1417 - Briants Avenue	19.26
1476 - 16 Kings Road	2,068.86
Town Hall lift total:	23,507.65
<u>Beresford Road Recreation Ground</u>	
1445 - Land at Battle Hospital site (Kingsoak S106)	9,161.49
Beresford Road Recreation Ground total:	9,161.49
<u>Kensington Road Recreation Ground</u>	
1445 - Land at Battle Hospital site (Kingsoak S106)	67,768.12
3194 - 409-411 Oxford Road	3,000.
3990 - 617-621 Oxford Road	4,500.
Kensington Road Recreation Ground total:	75,268.12
<u>Coley Recreation Ground</u>	
3002 - 2 Berkeley Avenue	90.
Coley Recreation Ground total:	90.
<u>Cintra Park</u>	
1695 - 16a Alpine Street	8,955.96
3051 - 77-81 Basingstoke Road	17,381.96
1666 - 68-72 Northcourt Avenue	1,912.08
Cintra Park total:	28,250.
Arts and Leisure total:	352,392.72

<u>Alfred Sutton Primary</u>	
3033 - Land r/o 61-65 Eastern Avenue	16,457.47
3987 - 7 Craven Road	10,269.
3193 - 8 Crown Place	16,569.13
1517 - Alexandra House, 103 London Road	2,094.34
3293 - 276 Wokingham Road	21,107.14
Alfred Sutton Total:	66,497.08
<u>Churchend Primary School</u>	
4026 - 5a Riley Road	11,334.
3114 - 52 Queens Road RG1	2,185.14
Churchend Total:	13,519.14
<u>Geoffrey Field Infant and Junior Schools</u>	
3254 - Kennet Island Phase 3	143,030.07
3984 - 44 Greenfields Road	5,413.
861 - 90 Winton Road	532.
1736 - 11 Elm Road	1,599.21
3051 - 77-81 Basingstoke Road	19,221.63
Geoffrey Field Total:	169,795.91
<u>Hodsoll Road Academy</u>	
1047 - 12-18 Crown Street	10,000.
3081 - 53 Greyfriars Rd	849.12
3145 - 74-76 London Street	12,775.78
3111 - British Sch, 153 Southampton Street	42,934.16
3203 - Land adj 122 Wantage Road	21,022.7
4017 - 52 Russell Street	14,322.75
1945 - 41 St Georges Road	10,782.87
3146 - 76A London Street	6,608.77
1406 - 27 Argyle Street	4,700.
Hodsoll Road Total:	123,996.15
<u>Newtown Primary School</u>	
3263 - Kennet House, Kings Road	136,120.74
4049 - 34 Queens Road RG1 4AU	10,269.
Newtown Total:	146,389.74
<u>Ridgeway Primary School</u>	
1644 - Kennet Island	1,032,760.96
Ridgeway Total:	1,032,760.96
<u>Southcote Primary School</u>	
3149 - 89 Gainsborough Road	10,717.33
3264 - 60 Granville Road	110,931.71
4055 - 67 Winser Drive	11,334.
1441 - Land adj 58 Ashampstead Road	46.92
3001 - Hastings Close	14,805.67
3276 - 4 Granville Road	2,394.23
1546 - land between 138-142 Southcote Lane and 10-14 Aldworth Close	45,854.45

Southcote Total:	196,084.31
<u>St Michaels Primary School</u>	
3256 - Former reservoir and pumping station, Bath Road	460,397.05
3105 - 41 Bath Road (3105)	21,929.82
780 - Land rear of Chimney Court	3,000.
3164 - 1 Oak Tree Road	10,691.9
3117 - Taylor Court, Tilehurst Road	111,500.45
3086 - The Happy Prospect Coronation Square	64,837.
4025 - Highlands School, Wardale Avenue	114,359.48
St Michaels Total:	786,715.7
<u>Thameside Primary School</u>	
1381 - Land r/o 88-96 Lower Henley Road	96,961.07
4064 - 68-70 Grosvenor Road	11,267.41
Thameside Total:	108,228.48
Education Total:	2,643,987.47
<u>MAPP building</u>	
3111 - British Sch, 153 Southampton Street	9,435.
MAPP building total:	9,435.
<u>Chatham Place CCTV</u>	
1305 - Chatham Street Car Park Complex	3,672.
Chatham Place CCTV total:	3,672.
Corporate total:	13,107.
<u>A33 Pinchpoint Scheme</u>	
1337 - 280 South Oak Way aka Smallmead Triangle	120,185.6
A33 Pinchpoint Scheme total	120,185.6
<u>Pedestrian Cycle Bridge</u>	
1009 - 4 Micklands Road	1,200.
1023 - Addington Road Playing Field	4,999.43
1036 - 3 Princes Street	1,000.
1039 - 50 St Michaels Road, Tilehurst	1,542.86
1080 - 5-9 Blakes Cott's & 99-105 Kings Rd	3,440.4
1172 - 2 Caroline Street	13,071.33
1233 - 358 The Meadway	3,000.
1270 - 2 Berkeley Avenue	2,500.
1284 - Kidmore End Road	15,640.39
1381 - Land r/o 88-96 Lower Henley Road	30,509.75
-	

1546 - land between 138-142 Southcote Lane and 10-14 Aldworth Close	12,868.88
1549 - 120 Connaught Road	2,393.38
1595 - Garages At Ivydene Road	10,957.64
1611 - Land at Green Road Reading	16,350.
1666 - 68-72 Northcourt Avenue	44,000.
1669 - 53a Craig Avenue	3,197.14
1687 - Talisman House 81-83 Kings Road	5,512.25
1726 - 137 Honey End Lane	4,323.36
1729 - 27-29 Highgrove Street	8,792.52
1752 - Land r/o 91 School Road	2,083.03
1782 - 177-179 Whitley Wood Lane	8,644.56
1813/2105 - Aldwych House, Blagrove Street	31,499.22
1841 - Rosehill Park	1,017.97
1855 - 2-4 Church Street	2,760.42
-	
1897 - 28 Lower Elmstone Road	9,120.
1910 - 73 Edinburgh Road	6,967.38
1918a - 13 Wilson Road (Deed of Variation)	4,639.05
1927 - 17 Deacon Way	3,004.8
1930 - Plot 1 Vallpineda, The Warren	3,000.
1931 - Plot 2 Vallpineda, The Warren	3,000.
1967 - 4-8 Winchester Road	3,229.17
2006 - 89 Cressingham Road	2,243.77
2065 - 644 Oxford Road	4,719.75
2070 - 199 Basingstoke Road	1,000.
2075 - 1 Northumberland Avenue	4,455.26
2097 - 11 Kendrick Road	25,861.14
2098 - 35-43 Greyfriars Road	2,813.
2108 - 154 Overdown Road	9,439.53
3043 - 147 Henley Road	1,616.07
3089 - 217 Oxford Road	120,026.45
3105 - 41 Bath Road (3105)	8,542.14
3125 - 45 Oak Tree Road	6,060.15
3144 - 15 Newton Avenue	3,203.22
3154 - Webbs Court, 8 Holmes Road	9,148.04
3184 - 8 George Street	3,000.
3214 - 1 Brigham Road	2,089.03
3216 - 25-27 Rose Kiln Lane	56,827.3
3230 - Land r/o 11 and 12 Bramble Crescent	1,905.17
3254 - Kennet Island Phase 3	200,000.
3277 - 93 Chapel Hill	6,141.

3290 - 38 Hamilton Road	4,578.
3300 - 98-100 School Road	4,000.
3323 - 32-36 Kings Road	2,073.69
3330 - Land at Regis Park Road	2,381.
3332 - Land r/o 54a-66 Norcot Road	20,000.
3337 - 32 Russell Street	1,027.48
3345 - 3 Derby Road	3,094.91
3976 - 72 George Street	3,597.
3986 - Unit 21 Deacon Way, Tilehurst	8,175.
4015 - 3 Kiln Road	2,850.
4017 - 52 Russell Street	3,171.
4026 - 5a Riley Road	3,500.
4032 - 9-11 Tessa Road	19,932.
4036 - 7-11 Station Road	8,156.71
4043 - 88 Connaught Road	10,204.
4055 - 67 Winser Drive	2,366.
4064 - 68-70 Grosvenor Road	3,500.
4082 - Land at Kings House, 33 Kings Road	79,755.
465 - Land Off Patrick Road	2,241.19
540 - Tesco, Napier Road	301,570.05
565 - 45-57 Queens Road	5,000.
759 - Land adj/incl 43-47 Crown Street	1,693.
966 - 153 Oxford Road	4,781.59
Holybrook School REG3 Application	6,735.
Pedestrian Cycle Bridge total:	1,237,738.57
<u>Park and Ride/Rail scheme</u>	
3175 - 46 Northcourt Avenue	6,337.64
3324 - Energis House, Forbury Road	491,155.8
3984 - 44 Greenfields Road	1,000.
4052 - Museum of Rural Life, Redlands Road	13,228.
Park and Ride/Rail scheme total:	511,721.44
<u>Napier Road Underpass</u>	
4011 - 42 Kenavon Drive	202,170.48
Napier Road Underpass total:	202,170.48
Transport total:	2,071,816.09

Capital total:

5,081,303.3

Appendix B

Final Accounts Process

The final accounts for previous years can be accessed on the Council's website

A cursory glance at these documents will show that the presentation therein is somewhat different to that used for the Council's budget, and indeed in the above explanation of year end variances. This is because the accounts must be prepared in accordance with the Code of Practice for Local Authority Accounting (the "Accounts Code").

Amongst other things, the code requires that the Council's accounts are presented in in with International Financial Reporting Standards (IFRS). Furthermore, the Accounts Code requires many adjustments to the day to day accounts by which the Council manages its budget including capital charges for all services, the apportionment of much of all support services across front line services (so the cost of services are shown including their managerial, corporate and administrative on-costs), and technical adjustments to reflect the long term cost of LA pensions, the cost of untaken leave at the year end.

In principle, by requiring all local authorities to prepare accounts in line with the same accounting guidance comparative information drawn from those accounts between authorities ought to be more accurate, and more fairly represent the relative total cost of services. In addition the Account Code requires the council to produce group accounts that include the activities of companies we own; principally Reading Transport.

The Accounts Code is published by CIPFA and each year they consult about amendments to the Code to keep local authority accounting practice up to date. CIPFA's Local Authority Accounting Panel (which the Head of Finance attends) produces guidance notes to explain how to prepare most aspects of the accounts.

The Accounts & Audit Regulations currently require the Head of Finance to signs the accounts off by the end of June. They are then audited and must be approved by Councillors (hopefully with their audit opinion) by the end of September. Audit & Governance Committee formally do this approval on behalf of the Council. Over the next 2-3 years the approval date will move forward to 31 May (CFO sign off) and July (Audit & Governance Committee approval). Given the proximity of the May date to the election date and timing of meetings, we will need to revise our approval process through committee to meet the new requirements.

As in previous years the accounts both pre audit, after the end of June, and following audit at the end of September will be published on the website, with a small number of printed copies being available to Councillors.

Appendix C
General Debtor Arrears (accounts over 60 days old)

The table sets out the arrears by service @ 31 March 2016
 By Age of debt (days)

	TOTAL	61-90	91-120	120+
Community Care	1,780	141	89	1,550
Culture & Sport	173	26	27	120
Education & Early Help	320	117	17	186
Environment	433	90	26	317
Housing GF	1	0	0	1
Valuation	302	12	19	271
Corporate Support	120	80	3	37
Housing Benefits	6,860	310	283	6,267
Total	9,989	776	464	8,749

As at 31 March 2015, debt totalled £6.684m.